InsideOut Physiotherapy & Wellness Group

FRONT DESK POSITION AVAILABLE

Background Questions:

We thank you for your interest in our front desk Receptionist / Admin clinic support position at InsideOut Physiotherapy! We are a small and energetic team in downtown Toronto. A job is a positive one if it is the right match between your workplace desires and the philosophy and work demands of the clinic. Please complete the questions below and return, along with your resume to:

resume@insideoutphysio.com Attn: Jenn Krueger
Questions? Contact Jenn Krueger at 416-925-0050.

*** Only successful candidates will be contacted ***

Jennifer Howey, B.Sc. (PT), B.Sc.(Hons), CAFCI
Physiotherapist
Director/ Owner InsideOut Physiotherapy
Clinical Lecturer, University of Toronto

(1) What about working at InsideOut Physiotherapy & Wellness Group interests you?

(2) What services do we provide?

(3) The successful candidate must be comfortable learning and using an integrated, computer based scheduling and billing program. Please list experience you have with a data entry, POS system, computer scheduling programs or software:

(4) Give one, brief example of when you have shown empathy or provided good customer service.

(5) Are you looking for employment for:

- ☐ 6 months – 1 year
- ☐ 1- 2 years
- ☐ >2 years
- ☐ Undecided